ASTHMA

MEDICATION ADMINISTRATION FORM - OFFICE OF SCHOOL HEALTH

Authorization for Administration of Medication to Students for School Year 2016–2017

ATTACH STUDENT PHOTO HERE	**Student** Last Name First Name Middle	**Date of birth** __ __ / __ __/ __ __ __ __ M M D D Y Y Y Y	☐ Male ☐ Female
		OSIS # __ __ __ __ __ __ __ __ __	
	School (include name, number, address and borough	**DOE District** __ __	**Grade**

THE FOLLOWING SECTIONS ARE TO BE COMPLETED BY STUDENT'S HEALTH CARE PRACTITIONER

Diagnosis	**Select Asthma Severity and Control**				
□ Asthma	**Severity:**	□ Intermittent	□ Mild Persistent	□ Moderate Persistent	□ Severe Persistent
Other:	**Control:**	□ Well-controlled	□ Poorly Controlled (includes Not Controlled category)		

Student Asthma Risk Assessment Questionnaire (Y = Yes; N = No; U = Unknown)

History of near-death asthma requiring mechanical ventilation	□ Y	□ N	□ U	History of asthma-related:			
History of life-threatening asthma (e.g., with loss of consciousness or with hypoxic seizure)	□ Y	□ N	□ U	PICU admissions (ever)	□ Y	□ N	□ U
Received oral steroids within past 12 months: ___ times	□ Y	□ N	□ U	ER visits within past 12 months: __ times	□ Y	□ N	□ U
Date last oral steroids received: __ __ /__ __ /__ __				Hospitalizations within past 12 months: __ times	□ Y	□ N	□ U
History of food allergy, eczema, specify _____	□ Y	□ N	□ U				

Select In School ASTHMA Medications	**In School Instructions**
1. Quick Relief Medications Choose **ONLY** one: ☐ **Albuterol** *[Ventolin® can be provided by school for shared usage (plus individual spacer): **see back**].* ☐ MDI with spacer ☐ DPI ☐ **Other Medication Order:** Name: _____ Dose: _____ Route: _____Time interval: q __hrs **Instructions:**	☐ **Standard Order:** Give **2 inhalations** q 4 hours PRN for coughing, wheezing, tightness in chest, difficulty breathing or shortness of breath ("Asthma Flare Symptoms"). Monitor for 20 minutes or until symptom-free. If not symptom-free after 20 minutes may repeat **ONCE** **OR** **If in Respiratory distress***: call 911 and give **6 inhalations**; then may repeat 6 inhalations q 20 minutes until EMS arrives. ☐ **Pre-exercise:** give **2 inhalations** 15 -20 minutes before exercise. ☐ **URI symptoms or recent asthma flare (within 5 days):** give **2 inhalations** @ noon for 5 days.
2. Controller Medications for In-School Administration ***(Recommended for Persistent Asthma, per NAEPP Guidelines)*** SPECIFY **Name(s)** of medication ☐ **Inhaled corticosteroid (ICS)**:_____ Strength _____ ☐ MDI with spacer ☐ DPI ☐ **Other:** _____ Strength _____ Dose: _____Route: _____ Time interval: q _____	☐ **Standing daily dose**: ___ inhalations *once a day* at ____ AM OR ____ PM **OR** ___ inhalations *twice a day* at ____ AM and ____ PM Special Instructions:

Select the most appropriate option for this student:

- ☐ Nurse-Dependent Student: nurse must administer medication
- ☐ Supervised Student: student self-administers, under adult supervision
- ☐ Independent Student: student is self-carry / self-administer:**
  - I attest student demonstrated the ability to self-administer the prescribed medication effectively for school/field trips/school-sponsored events. _____ practitioner's initials

**** PARENT MUST INITIAL REVERSE SIDE**

HOME Medications (include over-the counter)	**For Office of School Health (OSH) Only**
	Revisions per OSH after consultation with prescribing practitioner. ☐ IEP
	***Respiratory Distress**: includes breathlessness at rest, tachypnea, cyanosis, pallor, hunching forward, nasal flaring, accessory respiratory muscle use, abdominal breathing, shallow rapid breathing, talking in words, wheezing throughout expiration and inspiration or decreased or absent breath sounds, agitation, drowsiness, confusion or exceptionally quiet appearance.

Health Care Practitioner (Please Print) LAST NAME	FIRST NAME	Signature	Date __ __ / __ __ / __ __ __ __
Address	Tel. (__ __ __) __ __ __ - __ __ __ __	Fax. (__ __ __) __ __ __ - __ __ __ __	**CDC and AAP strongly recommend annual influenza vaccination for all children diagnosed with asthma.**
NYS License # **(Required)** _____	Medicaid# __ __ __ __ __ __ __ __	NPI # __ __ __ __ __ __ __ __ __ __	

INCOMPLETE PRACTITIONER INFORMATION WILL DELAY IMPLEMENTATION OF MEDICATION ORDERS

Confidential information should not be sent by e-mail.

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MEDICATION ADMINISTRATION FORM - OFFICE OF SCHOOL HEALTH

Authorization for Administration of Medication to Students for School Year 2016–2017

Student Last Name	First Name	MI	Date of birth __ __/__ __/__ __ __ __	School

PARENT/GUARDIAN'S CONSENT

I hereby consent to the storage and administration of medication, as well as the storage and use of necessary equipment to administer medication, in accordance with the instructions of my child's health care practitioner. I understand that I must provide the school with the medication and equipment necessary to administer medication, including non-Ventolin inhalers. Medication is to be provided in a properly labeled original container from the pharmacy (another such container should be obtained by me for my child's use outside of school); the label on the prescription medication must include the name of the student, name and telephone number of the pharmacy, licensed prescriber's name, date and number of refills, name of medication, dosage, frequency of administration, route of administration and/or other directions; over the counter medications and drug samples must be in the manufacturer's original container, with the student's name affixed to that container. I understand that if all provided medication must be supplied in its original and UNOPENED medication box. I further understand that I must immediately advise the school nurse of any change in the prescription or instructions stated above.

I understand that no student will be allowed to carry or self-administer controlled substances.

I understand that this consent is only valid until the end of a New York City Department of Education ("DOE") sponsored summer instruction program session; or such time that I deliver to the school nurse a new prescription or instructions issued by my child's health care practitioner (whichever is earlier). By submitting this MAF, I am requesting that my child be provided specific health services by DOE and the New York City Department of Health and Mental Hygiene (DOHMH) through the Office of School Health (OSH). I understand that these services may include a clinical assessment and a physical examination by an OSH health care practitioner. Full and complete instructions regarding the above-requested health service(s) are included in this MAF. I understand that OSH and their agents, and employees involved in the provision of the above-requested health service(s) are relying on the accuracy of the information provided in this form.

I understand that 30 days before the above-mentioned MAF expiration date, an OSH health care practitioner may examine my child to evaluate his/her asthma symptoms and my child's response to the prescribed medication, and may issue a new MAF. If the OSH health care practitioner determines that no changes to the orders in the MAF are necessary, the OSH health care practitioner may issue a new MAF with the same orders to expire in one year unless my child's health care practitioner provides a new MAF. If an OSH health care practitioner determines based on an examination of my child and pertinent medical history that the orders in the MAF should be changed, the OSH health care practitioner may issue a new MAF with different orders. I, along with my child's health care practitioner of record, will be notified of the issuance of new MAF and of any change in the MAF orders. I further understand that I will have until 30 days before the expiration date of this MAF to submit a new MAF, or to object to this examination in writing, to the school nurse. If I do not submit a new MAF to the school nurse, or notify the school nurse in writing that I object to my child being examined by an OSH health care practitioner, by this deadline, my child may be examined and a new MAF may be issued.

I recognize that this form is not an agreement by OSH and DOE to provide the services requested, but rather my request, consent for such services. If it is determined that these services are necessary, a Student Accommodation Plan may also be necessary and will be completed by the school.

I understand that OSH and DOE and their employees and agents, may contact, consult with and obtain any further information they may deem appropriate relating to my child's medical condition, medication and/or treatment, from any health care practitioner and/or pharmacist that has provided medical or health services to my child.

****SELF-ADMINISTRATION OF MEDICATION: Initial this paragraph for use of an epinephrine, asthma inhaler and other approved self-administered medications):**

_____I hereby certify that my child has been fully instructed and is capable of self-administration of the prescribed medication. I further consent to my child's carrying, storage and self-administration of the above-prescribed medication in school. I acknowledge that I am responsible for providing my child with such medication in containers labeled as described above, for any and all monitoring of my child's use of such medication, and for any and all consequences of my child's use of such medication in school. I understand that the school nurse will confirm my child's ability to self-carry and self-administer in a responsible manner. In addition, I agree to provide "back up" medication in a clearly labeled container to be kept in the medical room in the event my child does not have sufficient medication to self-administer.

_____I consent to the school nurse storing and/or administering to my child such medication in the event that my child is temporarily incapable of self-storage and self-administration of such medication.

_____**I hereby certify that I have consulted with my child's health care practitioner and that I consent to the Office of School Health administering stock Ventolin in the event that my child's asthma prescription medication is unavailable.**

*You must send your child's **Personal Metered Dose Inhaler (MDI)** with your child on a **school trip day** in order that he/she has it available. The stock Ventolin is **only** for use while your child is in the school building.*

Parent/Guardian's Signature	**Print Parent/Guardian's Name**
Date Signed __ __/__ __/__ __ __ __	**Parent/Guardian's Address**
Telephone Numbers: **Daytime** (__ __ __) __ __ __- __ __ __ __ **Home** (__ __ __) __ __ __- __ __ __ __ **Cell Phone*** (__ __ __) __ __ __- __ __ __ __	
Parent/Guardian e-mail address*	
Alternate Emergency Contact's Name	**Contact Telephone Number** (__ __ __) __ __ __- __ __ __ __
DO NOT WRITE BELOW – FOR OFFICE OF SCHOOL HEALTH (OSH) USE ONLY	
Received by: Name Date __/__/__ __ __ __	**Reviewed by**: Name Date __/__/__ __ __ __
Self-Administers/Self-Carries: ☐ Yes ☐ No	**Services provided by**: ☐ Nurse ☐ OSH Public Health Advisor ☐ School Based Health Center
Signature and Title (RN OR MD/DO/NP):	

Confidential information should not be sent by e-mail.