

Club Sports Gift/Donation Directions



For individuals to make a donation online follow the below instructions:

1. go to the Columbia University Home Page and click on “Giving” on the right hand side
2. click on “Give Now”:
3. under Search Columbia Funds: enter [Club Name]
4. enter a gift amount then click “Add Gift”
5. answer "Would you like to make this a recurring gift?"
6. enter contact information
7. enter payment information

For individuals to make a donation by check follow the below instructions:

1. Checks need to be made payable to “**Columbia University**”
2. In the memo section of the check ask them to write in “**donation to**” - **Club Name**
3. Make sure a name and address is on the check
4. Mail the checks to:
Dodge Fitness Center
c/o Brian Jines
3030 Broadway, MC 1923
New York, NY 10027
5. If the club is collecting checks at an event, fill out a Gift Account deposit sheet and submit with the checks to the Club Sports Office.