1. Member Profile



Students, CU/BC/TC Faculty & Staff and Retirees: Sign in by selecting "Click Here to sign in with your Columbia UNI"

Affiliates from JTS and UTS: Sign in by selecting "Click Here to sign in with your Columbia UNI"

Alumnus and all other affiliate members: Enter your email that you used when signing up for a membership in the "Email or Username" field. If unsure of password, select "Trouble signing in" to recover your account.

After the member has logged into the Member Portal, they can select their username/photo (in the top-right hand corner) to open their Member Profile.

2. Select Family Member (if applicable)

	For:	John Rose			
		John Rose Alexis Rose			
Personal Informa	tion	David Rose			
Programs	0	Photo	6		
Memberships	0		5		
Lockers	0			-	
Equipment	0				
Bookings	0				
Facilities	0				
Guest Passes	0	Personal Information			
Multi-Visit Passes	0	E-mail Optin	D		
Order History	0			SUBMIT OPT IN CHANGES	
Towel Services	0	ID Number	M-10056		
Parking Permits	0	Gender	Male		
Involces	0				

As a Head of Household you can select the "For" drop down menu to select the member from this family that you want to review.

- 1. Personal Shopping Cart for in-process purchases.
- 2. Notifications Area.

3. Lockers

		or: John	Rose							~
		Cox Manage								
Personal Informati	on									
Programs	9	Agreement Number	Facility	Section	Row	Locker Number	Locker Type	Start Date	End Date	Renew
Memberships	0	LS-10025	Locker Room	1,000-	Full	1000	Full Locker	Tue, Apr 27	Fri, Apr 30	RENEW
Lockers	0		Men's	1,138			Service	2021	2021	
Equipment	0				-					
Bookings	0									
Facilities	9									
Guest Passes	0									
Multi-Visit Passes	0									
Order History	0									
Towel Services	0									
Parking Permits	0									
Invoices	8									

Click the "Lockers Services" Tab on left side menu.

This window will display the Agreement Number, Facility, Section, Row, Locker Number, Locker Type, Start Date and End Date and Renewal Status.

Confirm all information is correct, click the renew button.

LOCKER		NO IMAGE
12 inch Lo	cker	AVAILABLE
Men's General Locker R	oom / Main Men's Locker Room / 12 inch Locker / 1023	
Existing Agreement L	-13055 started on Tue, Sep 20 2022 and ends on Fri, Dec 23 2022	
Select Duration:	1 Spring	\$65.00
Date Range:	Membership Spring 2023	\$
Effective Date:	Sat, Dec 24 2022	
Until Date:	Sat, May 13 2023	
Price:	\$65.00	
Cancel		Add to Ca

Next to **Select Duration**, Click the large box ("Spring" in the example above)

*Latest available rental term should should then automatically be selected for **Duration** and **Date Range** **If correct date range is not displayed, click **Date Range** to display all available terms. Click "Add to Cart"

5. Checkout

Click "Checkout" and follow the prompts to complete payment of your transaction