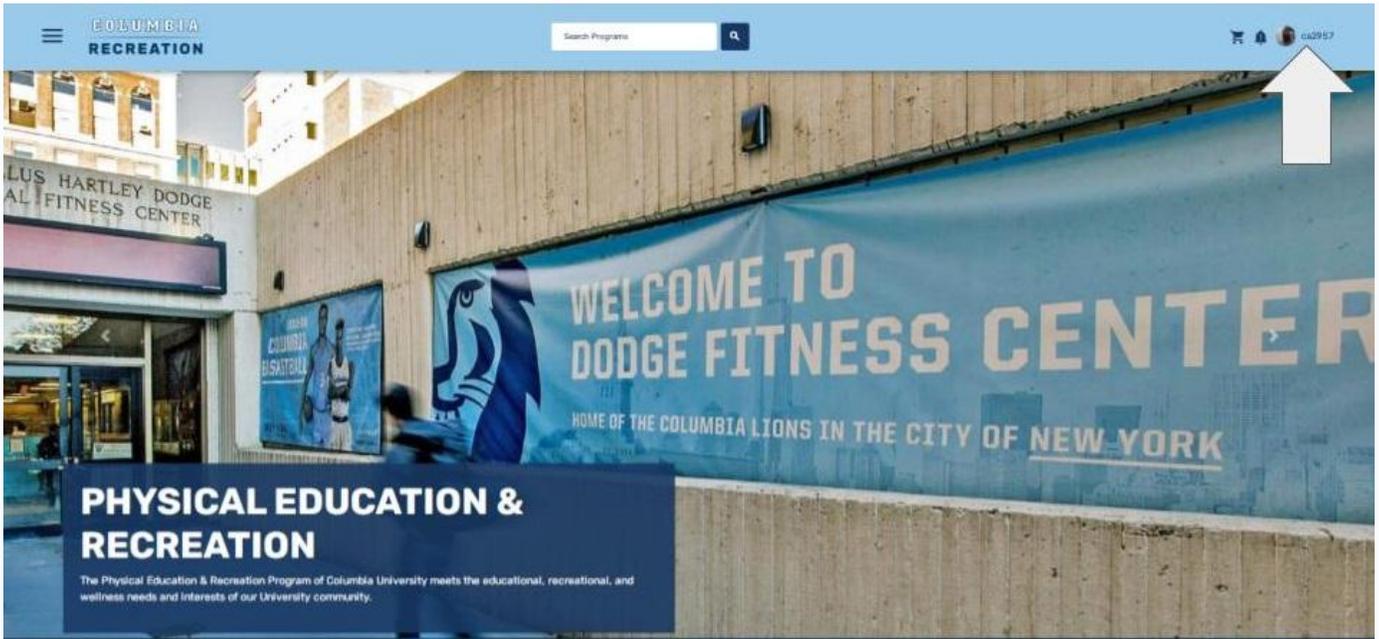
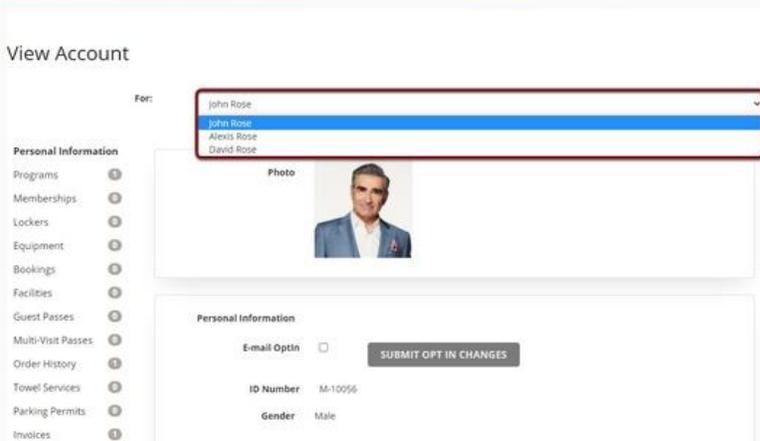


1. Member Profile



After the member has logged into the Member Portal, they can select their username/photo (in the top-right hand corner) to open their Member Profile.

2. Select Family Member



As a Head of Household you can select the "For" drop down menu to select the member from this family that you want to review.

1. Personal Shopping Cart for in-process purchases.
2. Notifications Area.

2.1 Personal Information

View Account

1 For: John Rose

3 Personal Information

- Programs 1
- Memberships 0
- Lockers 0
- Equipment 0
- Bookings 0
- Facilities 0
- Guest Passes 0
- Multi-Visit Passes 0
- Order History 1
- Towel Services 0
- Parking Permits 0
- Invoices 1

2

Photo



Personal Information

E-mail Optin [SUBMIT OPT IN CHANGES](#)

ID Number M-10056

Gender Male

Date of Birth Tue, Jun 1 1976

Addresses 291 King Street, Suite 200, London, Ontario

Phone Numbers (519) 459-8070

Email Addresses john.rose@innosoft.ca

Family

Rose

Family	First Name	Last Name	Date of Birth	Gender	Relationship
	Alexis	Rose	01/01/0001	Female	Dependent
	David	Rose	01/01/0001	Male	Dependent
	Molra	Rose	01/01/0001	Female	Spouse

4 [ADD FAMILY](#)

Within the User Profile;

1. For: Search Bar to select to view information of each family member
2. All General Information on the member
3. Personal Information for activity within Fusion
4. View and add family members

Members are unable to make any changes to the information listed in the General Information section. They can only opt-in or out of Marketing emails

3. Program Registrations

View Account

For:

Personal Information

Programs

Registrations 3

Attendance 2

Memberships 1

Lockers 1

Equipment 1

Bookings 2

Facilities 0

Guest Passes 0

Multi-Visit Passes 0

Order History 4

Towel Services 0

Parking Permits 0

Invoices 4

Customer	Program	Offering	Semesters	Registration Date	Status
John Rose	Yoga	Wed, Apr 28 2021 12:00 PM to 12:30 PM	n/a	Tue, Apr 27 2021 4:39 PM	Paid
John Rose	Barbell Class	Fri, Apr 30 2021 12:00 PM to 1:00 PM	n/a	Tue, Apr 27 2021 4:38 PM	Paid
John Rose	Goalball Tournament	April Tournament	Spring 2021	Thu, Mar 18 2021 3:51 PM	Paid

Programs Tab

Registrations: this window will display the Customer Name, Course Name, Offering Name, Semester, Registration Date, and Status.

In order to view details, print the program confirmation PDF, or cancel registration (if configured to do so) you can select the three dots.

3.1 Program Attendance

View Account

For:

Personal Information

Programs

Registrations 3

Attendance 2

Memberships 1

Lockers 1

Equipment 1

Bookings 2

Facilities 0

Guest Passes 0

Multi-Visit Passes 0

Order History 4

Towel Services 0

Parking Permits 0

Invoices 4

Program	Start	End	Check In Status
Barbell Class	Apr-30-2021 12:00P	Apr-30-2021 01:00P	Not Checked-In
Yoga	Apr-28-2021 12:00P	Apr-28-2021 12:30P	Checked-In at Apr-27-2021 04:54P

Programs Tab

Attendance: this window will display the Program Name, Start Time, End Time and Check-In Status.

4. Memberships

View Account

For:

Personal Information

Programs **5**

Memberships **2**

Lockers **1**

Equipment **1**

Bookings **2**

Facilities **5**

Guest Passes **1**

Multi-Visit Passes **1**

Order History **9**

Towel Services **1**

Parking Permits **0**

Invoices **8**

Membership Type	Start Date	Expiry Date	Renew	Card Info
7 Day	Wed, Apr 28 2021	Tue, May 4 2021	RENEW	N/A
Fac/Staff	Tue, Apr 27 2021	Wed, Apr 27 2022	Not Renewable	N/A

Memberships Tab

Memberships: this window will display the Membership Type, Start Date, Expiry Date, and Renewal Status.

5. Lockers

View Account

For:

Personal Information

Programs **5**

Memberships **2**

Lockers **1**

Equipment **1**

Bookings **2**

Facilities **5**

Guest Passes **1**

Multi-Visit Passes **1**

Order History **9**

Towel Services **1**

Parking Permits **0**

Invoices **8**

Agreement Number	Facility	Section	Row	Locker Number	Locker Type	Start Date	End Date	Renew
LS-10025	Locker Room Men's	1,000-1,138	Full	1000	Full Locker Service	Tue, Apr 27 2021	Fri, Apr 30 2021	RENEW

Lockers Tab

Lockers: this window will display the Agreement Number, Facility, Section, Row, Locker Number, Locker Type, Start Date and End Date and Renewal Status.

6. Outstanding Equipment

View Account

For:

Personal Information

Programs 5

Memberships 2

Lockers 1

Equipment 1

Reservations 0

Outstanding 1

Bookings 2

Facilities 5

Guest Passes 1

Multi-Visit Passes 1

Order History 9

Towel Services 1

Parking Permits 0

Invoices 8

Facility	Equipment	Serial #	Checked Out	Due	Status
Recreation Center	Basketball	BB-05	Tue, Apr 27 2021 4:40 PM	Tue, Apr 27 2021 11:59 PM	Due Yesterday

Equipment Tab

Outstanding: this window will display the Facility, Equipment Type, Serial #, Checked Out timestamp, Due timestamp and Status.

6. Bookings

View Account

For:

Personal Information

Programs 5

Memberships 2

Lockers 1

Equipment 1

Bookings 2

Facilities 5

Guest Passes 1

Multi-Visit Passes 1

Order History 9

Towel Services 1

Parking Permits 0

Invoices 8

Name	Day	Time	
Cardio Room Reservations - Elliptical 1	Wed, Apr 28 2021	2:00 - 4:00 PM	CANCEL
Cardio Room Reservations - Elliptical 1	Tue, Apr 27 2021	2:00 - 4:00 PM	

Bookings

Bookings: this window will display the Booking Name, Date, Time, and the ability to cancel the Booking.

7. Guest Passes

View Account

For:

Personal Information

Programs 5

Memberships 2

Lockers 1

Equipment 1

Bookings 2

Facilities 5

Guest Passes 1

Multi-Visit Passes 1

Order History 10

Towel Services 1

Parking Permits 1

Invoices 9

Pass Name	Date Purchased	Pass Number	Status	Print
Outdoor Pool Guest Pass	Wed, Apr 28 2021	784734	Unused	PRINT

Guest Passes Tab

Guest Passes: this window will display the Pass Name, Date Purchased, Pass Number, Status and the option to print the Guest Pass.

8. Order History

View Account

For:

Personal Information

Programs 5

Memberships 2

Lockers 1

Equipment 1

Bookings 2

Facilities 5

Guest Passes 1

Multi-Visit Passes 1

Order History 10

Towel Services 1

Parking Permits 1

Invoices 9

Order #	Date	Computer Name	Subtotal	Adjustment Total	Totals	Voided
O-10304	Wed, Apr 28 2021	LDN-j	\$10.00	\$0.00	\$10.00	No
O-10303	Wed, Apr 28 2021	LDN-j	\$45.00	\$2.25	\$47.25	No
O-10302	Wed, Apr 28 2021	LDN-j	\$20.00	\$0.00	\$20.00	No
O-10301	Wed, Apr 28 2021	LDN-j	\$100.00	\$0.00	\$100.00	No
O-10300	Wed, Apr 28 2021	LDN-j	\$5.00	\$0.00	\$5.00	No
O-10299	Wed, Apr 28 2021	LDN-j	\$200.00	\$0.00	\$200.00	No
O-10295	Tue, Apr 27 2021	LDN-j	\$7.72	\$0.00	\$7.72	No
O-10294	Tue, Apr 27 2021	LDN-j	\$0.00	\$0.00	\$0.00	No
O-10293	Tue, Apr 27 2021	LDN-j	\$0.00	\$0.00	\$0.00	No
O-10170	Thu, Mar 18 2021	Web Order	\$0.00	\$0.00	\$0.00	No

Order History Tab

Order History: this window will display the Order Number, Date, Computer Name, Subtotal, Adjustment Total, Totals and whether the Order has been Voided.